

# VACANCIES

## ADVERTISEMENT EXTENSION - 2024 BGCSE EXAMINING PERSONNEL ONLY

### A. BGCSE MODERATORS/PRACTICAL EXAMINERS

(Ref: EAC- BGCSE BEC 7/3/5 II)

Applications are invited from suitably qualified candidates for appointment as external moderators/practical examiners for the syllabus listed below for 2024 BGCSE examinations.

- Agriculture 0599/03
- Food and Nutrition 0611/02
- Art and Design 0596/05
- Music 0617/02
- Music 0617/03
- Design and Technology 0595/02
- Home Management 0613/02
- Fashion and Fabrics 0612/02
- Computer Studies 0597/03
- Physical Education 0616/02
- Development Studies 0586/03
- Hospitality & Tourism Studies 1254/02
- Hospitality & Tourism Studies 1254/03
- Animal Production 1255/03
- Field Crop Production 1256/03
- Horticulture 1257/03

Applicants must be practicing Teachers/ Lecturers or Education Officers currently at institutions that prepare candidates for the BGCSE certificate.

#### POSITION REQUIREMENTS

##### Qualification

A minimum of Bachelor's Degree in Education or Bachelor's Degree with a professional teaching qualification (PGDE) or equivalent relevant to the preferred syllabus as well as training as a Moderator/Examiner. A Master's Degree in Education will be an added advantage.

##### Experience

At least three (3) years continuous teaching experience at BGCSE level relevant to the preferred syllabus or at institutions that prepares students for higher qualifications. Experience in moderation/practical examination will be an added advantage.

##### Competencies

- High level of accountability
- Attention to detail
- Good interpersonal and communication skills
- Results oriented.

### B. BGCSE EXAMINERS

(Ref: EAC- BGCSE 7/3/1 IV)

Applications are invited from suitably qualified candidates who wish to mark examinations scripts for the 2024 Botswana General Certificate of Secondary Education (BGCSE).

#### POSITION REQUIREMENTS

##### Qualifications

A minimum of Bachelor's Degree in Education or Bachelor's Degree with a professional teaching qualification (PGDE) or equivalent. A Master's Degree in Education will be an added advantage.

Successful applicants must have trained as Examiners in the syllabus they wish to apply for.

##### Experience

At least two (2) years continuous teaching experience in the syllabuses. Experience in marking BGCSE national examinations will be an added advantage

E-Marking Syllabuses and Components		Conventional Marking	
English Language	0561/02	English Language	0561/01
Mathematics	0563/01	Mathematics	0563/03
Mathematics	0563/02	Setswana	0562/01
Science Single Award	0568/03	Setswana	0562/02
Science Single Award	0568/04	Setswana	0562/03
Science Double Award	0569/03	Human & Social Biology 2	0572/03
Science Double Award	0569/04	History	0583/01
Chemistry	0570/03	History	0583/02
Chemistry	0570/04	Development Studies	0586/01
Chemistry	0570/05	Development Studies	0586/02
Physics	0571/03	Literature in English	0587/01
Biology	0572/04	Agriculture	0599/02
Biology	0572/05	Animal Production	1255/02
Social Studies	0585/01	Field crop production	1256/02
Social Studies	0585/03	Horticulture	1257/02
Religious Education	0588/01	Computer Studies	0597/01
Design and Technology	0595/01	Computer Studies	0597/02
Commerce	0598/02	Physics	0571/04
Commerce	0598/03	Physics	0571/05
Accounting	0614/01	Biology	0571/05
Accounting	0614/02	Religious Education	0588/02
Food and Nutrition	0611/01	Geography	0584/01
Fashion and Fabrics	0612/01	Geography	0584/02
Home Management	0613/01	Geography	0584/03
Business Studies	0615/01	Art and Design	0596/01
Business Studies	0615/02	Art and Design	0596/02
Physical Education	0616/01	Art and Design	0596/03
Music	0617/01	Social Studies	0585/02
Hospitality & Tourism studies	1254/01		
Animal Production	1255/01		
Field crop production	1256/01		
Horticulture	1257/01		

##### Competencies

- Good interpersonal and communication skills
- Demonstrated record of attainment in the subject
- High level of accountability
- Attention to details
- Results oriented

Please note that the application process will be done through online platforms only.

#### INSTRUCTIONS ON HOW TO APPLY:

- EXAMINING PERSONNEL FROM PREVIOUS EXAMINATION CYCLE (BGCSE MODERATORS/ALL EXAMINERS)

Examiners who have been sent SMS are encouraged to respond to the SMS before 30 April 2024. Please contact BEC-Examination Personnel Unit at 3650783/ 3650786 if you haven't received the SMS prompting you to apply OR if you haven't received the acknowledgment of receipt of your application.

- OTHER EXAMINING PERSONNEL(BGCSE MODERATORS/ALL EXAMINERS)

1. Visit our web page at <http://becweb.bec.co.bw/EXAMINERS>
2. Go to "I want to Apply" and follow the prompts.

For further enquiries please contact the Examinations Personnel Team on the following contacts: 3650783/ 3650786.

The closing date for applications is 30 April 2024, 23:55 pm.

We regret that only shortlisted candidates will be contacted. Applications with incomplete documentation or which are sent via email, facsimile or received after the closing date will not be considered.