

INVITATION TO TENDER

TENDER NO: BEC CEO 001/24-25 INVITATION TO TENDER FOR PROVISION OF EXTERNAL AUDIT SERVICES FOR BOTSWANA EXAMINATIONS COUNCIL FOR THREE FINANCIAL YEARS ENDING MARCH 2025, 2026 & 2027

- Procurement Method is: Open Domestic Bidding
- The tender is reserved for **100% citizens or citizen contractors** as stated under section 76 (2) of the Public Procurement Act.
- Tenderers who are domiciled in Botswana must, in order to be considered for the award of the contract, be registered with the Public Procurement Regulatory Authority in the following categories: **Code 314 - Financial Related Services and Sub code 06 – Auditing services**
- A non-refundable deposit of **P250.00 or P125.00** for youth/women/disabled companies, payable by electronic transfer to Botswana Examinations Council to the following banking details: **Account Name:** BEC **Bank Name:** First National Bank, **Account Number:** 6222 132 9940 **Branch Name:** Corporate **Branch Code:** 282267 **Swift Code:** FIRNBWGX. (NB: **The fee for the youth is P125.00 non-refundable and non-transferable**) Bidders are advised to use **44444** as reference number. The tender document will be sent to the bidder upon proof of payment and after verification that funds have been received in the BEC account.
- Proof of payment must be sent to procurement@bec.co.bw and must be include in the bid responses. . The tender document will be sent to the bidder upon receipt of proof of payment and after verification that funds have been received in the BEC account, effective **18 October 2024**.
- **The bid submission Method is Two Envelope Submission Method.**
- Queries or clarifications relating to the issuance of these documents may be addressed in writing not late than 5 days before the tender closing date to Mr. Mompoti Seleke /Mr. Tshogfatso Mogapi through email address procurement@bec.co.bw

The closing date and time for receipt of sealed tender offers is 1000 hours on the 06 November 2024. Late tender offers will not be accepted. For any further information regarding this tender, please contact Procurement Office at procurement@bec.co.bw or call 365863/735



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