



BOTSWANA EXAMINATIONS COUNCIL
Botswana General Certificate of Secondary Education

CANDIDATE
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ACCOUNTING

1442/01

Paper 1

October/November 2025

SPECIMEN PAPER

1 hour 30 minutes

Additional Materials: None

READ THESE INSTRUCTIONS FIRST

- Write your candidate name, Centre number and candidate number in the spaces provided at the top of this page and on all the work that you hand in.
- Write in dark blue or black pen.
- You may use a soft pencil for any diagrams or graphs.
- Do not use staples, paper clips, highlighters, glue or correction fluid.
- Do **not** write in any barcodes.
- Answer **all** questions.
- You may use a calculator.
- Where layouts are to be completed, you may not need all the lines for your answer. The businesses mentioned in this Question Paper are fictitious.
- At the end of the examination, fasten all your work securely together.
- The number of marks is given in brackets [] at the end of each question or part question.

INFORMATION

- Total marks for this paper are **60**.
- The number of marks for each question or part question is shown in brackets [].
- You may lose marks if you do not show your working.

For Examiner's Use	
1	
2	
3	
4	
5	
6	
Total	

This document consists of **13** printed pages and 3 blank pages

1. (a) State what is meant by the term equity.

.....
 [1]

(b) Name **three** records a farmer may maintain.

1
 2
 3..... [3]

(c) Suggest **two** reasons why a trader may offer cash discount to his credit customers.

1

 2
 [2]

(d) (i) State the meaning of the term statutory deductions in connection with payroll and give **one** example.

Meaning

 Example [2]

(ii) State the meaning of the term non-statutory deductions in connection with payroll and give **one** example.

Meaning

 Example [2]

[Total: 10]

2. Kagiso is a general dealer. He buys goods from several suppliers and sells to customers on both cash and credit basis.

On 12 August 2024, Kagiso received an invoice from J & K Wholesalers.

(a) Complete the following invoice by inserting the missing figures.

<p style="text-align: center;">Invoice J & K Wholesalers P.O. Box 100 Jwaneng</p> <p>Kagiso general dealer P.O. Box 5 Moshaneng</p> <p style="text-align: right;">Invoice No. 3450 Date 12 August 2025</p>			
Quantity	Description of goods	Unit price P	Total P
30	1kg Lomepe sugar	20.00	(i)
20 bags	500g peanuts	125.00	<u>2 500 00</u>
	10% trade discount		(ii) (iii)
	14% VAT		2 790 00 (iv)
	Total		(v)
<p>Terms: 5% cash discount if payment is made within 30 days E & O E</p>			

[4]

Kagiso had the following transactions with Tshiamo in September 2025.

2025.

- Sept 1 Bought goods on credit from Tshiamo, P4 500, less 10% trade discount.
- 9 Bought goods on credit from Tshiamo, P2 800, less 10% trade discount.
- 13 Returned goods, list price P450, to Tshiamo bought on 1 September.
- 26 Bought goods, P2 000, from Tshiamo, on credit.
- 28 Bought goods on credit from Tshiamo, P5 000, less 25% trade discount.
- 30 Returned goods, P280, purchased from Tshiamo on 26 September.

(b) Record the above transactions in Kagiso's purchases and purchases returns journals.
It is not necessary to total the journals.

(i)

Kagiso
Purchases journal

Date	Details	P
.....
.....
.....
.....
.....

[2]

(ii)

Kagiso
Purchases returns journal

Date	Details	P
.....
.....
.....

[2]

Kagiso and Tshiamo exchanged several documents during September 2025.

- (c) Complete the following table to state the name of the business which issued the document and what entries Kagiso would make in his accounting records.

The first one has been completed as an example.

If it was not necessary for Kagiso to make any entry write "No entry".

Document	Business which issued the document	Entries made by Kagiso	
		Account debited	Account credited
Invoice	<i>Tshiamo</i>	<i>Purchases</i>	<i>Tshiamo</i>
Debit note			
Credit note			

[4]

[Total: 12]

3. The treasurer of Laone Cricket Club provided the following information.

	P
At 1 October 2024	
Inventory of snack bar supplies	980
For the year ended 30 September 2025	
Purchases	8 660
Payments for snack bar expenses	1 350
At 30 September 2025	
Inventory of snack bar supplies	1 400

The gross profit of the snack bar was 25% of the cost of sales.

(a) Prepare the snack bar income statement of Laone Cricket Club for the year ended 30 September 2025. Show the sales, gross profit and the profit for the year.

Laone Cricket Club
Snack bar income statement for the for the year ended 30 September 2025

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.....

.....

.....

.....

..... [5]

(b) State the meaning of **each** of the following terms which are used in connection with non-profit making organisations.

(i) Accumulated fund

.....

.....

(ii) Subscriptions

.....

.....

(iii) Receipts and payments account

.....
.....[3]

[Total: 8]

4. Lydia's financial year ends on 30 November.

Lydia depreciates her motor vehicles at 20% per annum using the straight-line method. She provides a full year's depreciation in the year of purchase but no depreciation in the year of disposal.

The following information was available on 1 December 2022.

	Cost	Accumulated Depreciation
	P	P
Motor vehicle A	30 000	18 000

- (a) Prepare the provision for depreciation of motor vehicles account for the year ended 30 November 2023. Balance the account and bring down the balance on 1 December 2023.

Lydia					
Dr			Cr		
Provision for depreciation of motor vehicles account					
Date	Details	P	Date	Details	P
.....
.....
.....
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.....
.....

[5]

On 10 January 2024 Lydia sold Motor vehicle A on credit to Tefo for P4500.

(b) Prepare the motor vehicles disposal account for the year ended 30 November 2024.

Lydia Motor vehicles disposal account					
Dr			Cr		
Date	Details	P	Date	Details	P
.....
.....
.....
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.....
.....

[5]

[Total: 10]

5. The financial year of Botha ends on 31 December.

On 1 January 2024 Puso, a credit customer paid P250 in cash in settlement of a debt which had been written off as irrecoverable in October 2023.

(a) Prepare the debts recovered account for the year ended 31 December 2024.

Botha					
Dr			Cr		
Debts recovered account					
Date	Details	P	Date	Details	P
.....
.....
.....

[2]

Botha maintains a provision for doubtful debts at 3% of his trade receivables at the end of each financial year.

On 31 December 2023 trade receivables owed P46 000. On 31 December 2024 they owed P43 000.

(b) Prepare the provision for doubtful debts account for the year ended 31 December 2024. Balance the account and bring down the balance on 1 January 2025.

Botha					
Dr			Cr		
Provision for doubtful debts account					
Date	Details	P	Date	Details	P
.....
.....
.....

[3]

Botha rents out part of his premises to a tenant at an annual rent of P20 000, payable six month in advance on 1 January and 1 July.

He provided the following information.

2024

January 1 The tenant owed six months' rent
 4 The tenant paid P20 000 by bank transfer
 July 1 The tenant paid P10 000 in cash
 December 28 The tenant paid P10 000 by cheque

- (c) Prepare the rent income account for the year ended 31 December 2024.
 Balance the account and bring down the balance on 1 January 2025.

Botha					
Dr			Cr		
Rent income account					
Date	Details	P	Date	Details	P
.....
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[5]

[Total: 10]

6. Mogotsi is a business consultant. Her financial year ends on 30 June. She prepared the following trial balance on 30 June 2024.

	Debit P	Credit P
Capital		105 000
Drawings	16 000	
Premises at cost	86 000	
Office fixtures and equipment at cost	10 000	
Provision for depreciation of office fixtures and equipment		4 000
Motor vehicles at cost	22 000	
Provision for depreciation of motor vehicles		7 910
Fees from clients		80 000
Commission received		4 900
Wages	43 200	
Office expenses	12 950	
Motor expenses	3 250	
Insurance	2 080	
Rates	1 300	
Trade receivables	6 900	
Bank overdraft		1 870
	<u>203 680</u>	<u>203 680</u>

Additional information

- 1 On 30 June 2024
 - Wages accrued amounted to P820
 - Insurance prepaid amounted to P160
 - Rates prepaid amounted to P100
 - Commission receivable accrued amounted to P120
- 2 Office fixtures and equipment are being depreciated at 10% per annum using the straight line method.
- 3 Motor vehicles are being depreciated at 20% per annum using the reducing balance method.

(a) Prepare the income statement for the year ended 30 June 2024.

Mogotsi
Income statement for the year ended 30 June 2024

[8]

(b) (i) State the difference between a merchandised business and a service business.

.....

..... [1]

(ii) State **one** difference between the financial statements of a merchandised business and those of a service business.

..... [1]

[Total: 10]

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