

ANNEXURE I- WHAT TO SAY TO CANDIDATES: PSLE

To make sure that all candidates sitting the examination have the same exam experience you must read aloud these instructions at the start and end of the exam. This guide tells you exactly what to say and when.

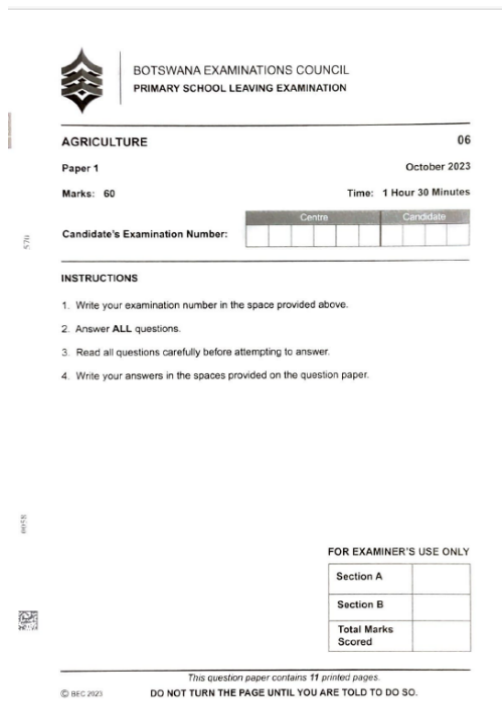
There are two (2) sets of instructions depending on how candidates record their answers:

- Answering on the question paper
- Answering on multiple choice answer sheets

Extra Guidance

Invigilators must ensure they are ready for each exam session and that they follow the regulations. **EA/AA/G03/A03 - Checklist for Invigilators** which is Appendix C on the **EA/AA/G03 - Guidelines for Conduct of Examinations - PSLE** will assist invigilators prepare for each exam session.

Answering on the question paper



BOTSWANA EXAMINATIONS COUNCIL
PRIMARY SCHOOL LEAVING EXAMINATION

AGRICULTURE 06

Paper 1 October 2023

Marks: 60 Time: 1 Hour 30 Minutes

Candidate's Examination Number:

Centre	Candidate

INSTRUCTIONS

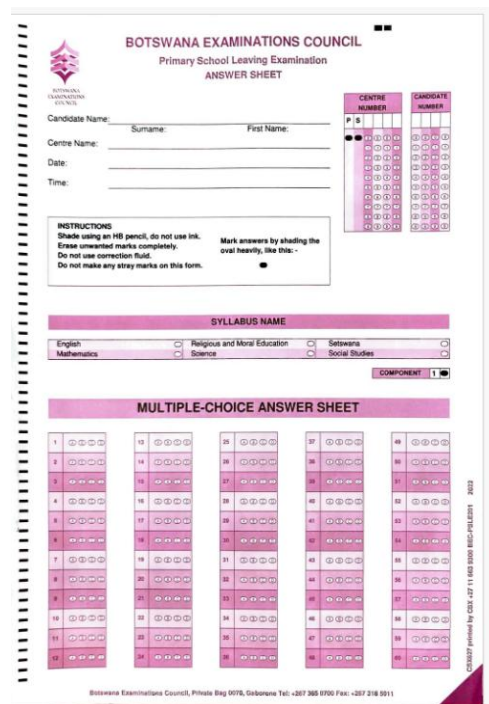
1. Write your examination number in the space provided above.
2. Answer ALL questions.
3. Read all questions carefully before attempting to answer.
4. Write your answers in the spaces provided on the question paper.

FOR EXAMINER'S USE ONLY

Section A	
Section B	
Total Marks Scored	

This question paper contains 11 printed pages.
DO NOT TURN THE PAGE UNTIL YOU ARE TOLD TO DO SO.

Answering on multiple choice answer sheets



BOTSWANA EXAMINATIONS COUNCIL
Primary School Leaving Examination
ANSWER SHEET

Candidate Name: Surname: _____ First Name: _____

Centre Name: _____

Date: _____

Time: _____

INSTRUCTIONS
Shade using an HB pencil, do not use ink.
Erase unwanted marks completely.
Do not use correction fluid.
Do not make any stray marks on this form.

Mark answers by shading the oval heavily, like this: ●

SYLLABUS NAME

English	☐	Religious and Moral Education	☐	Setswana	☐
Mathematics	☐	Science	☐	Social Studies	☐

COMPONENT 1

MULTIPLE-CHOICE ANSWER SHEET

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53	54	55	56	57	58	59	60
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Botswana Examinations Council, Private Bag 9076, Gaborone Tel: +267 360 0700 Fax: +267 218 0911

The invigilator must read aloud the following instructions in their order. Enter specific information into the interactive fields provided, for example the exam name.

NB: The text in brackets is for your information and should not be read aloud.

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Answering on the Question Paper

Step	What to say
1	You are now under exam conditions and must follow the rules detailed on the 'Notice to Candidates' posters you can see in the room. You must not communicate with, ask for help from, or give help to any other candidate in the exam room. If you have a question at any time, you must raise your hand and wait until an invigilator comes to you. Invigilators cannot answer any questions about the content of the question paper.
2	You are not allowed to have any unauthorised items in the exam room. If you have any unauthorised items, including mobile phones or any kind of electronic device you must hand them in now. If you do not hand them in, your results may be cancelled.
3	[Distribute question papers as described in section 7.18.5 in the guidelines for conduct of exam] You are here to take: Name of exam _____ Syllabus code _____ Component code _____ You should have a question paper on your desk. Do not open the question paper until I instruct you to do so.
4	As well as the question paper, you should have pens and/or pencils [state any other relevant equipment that is listed on the Additional Exam Materials list, e.g.]
5	Do not open the question paper until you have been told to do so. Check if you have the right exam paper and read through the instructions on the front of the question paper. [Allow candidates time to read Instructions]
6	• Write clearly in blue or black ink using a ballpoint pen • Do not use any kind of correcting fluid or tape. • Do not use highlighters on your question paper. • Do any rough work on the question paper provided. Cross through it neatly so it can be seen.
7	Check if your candidate details on the front of your desk are correct and then write the following on the front of the question paper • Centre number [this should be clearly displayed to all candidates] • Candidate number [this should be on their desk]
8	You have _____ hours and _____ minutes to complete this exam. The start time is _____ and the finish time is _____.

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	I will let you know when there are twenty and five minutes left before the end of the exam. You may open your question papers and begin. [You must not give candidates any additional time to read through the question paper].
9	Twenty Minutes Warning [You must let your candidates know when there are twenty minutes of the exam remaining]. You have twenty minutes left until the end of the exam.
10	Five Minutes Warning [You must let your candidates know when there are five minutes of the exam remaining]. You have five minutes left until the end of the exam.
11	Finishing the Examination At the end of the exam read aloud the following instructions in order. [The text in square brackets is for your information and should not be read aloud]. (Candidates must stay seated until you have collected and accounted for all the question papers and any additional continuation sheets.) The exam has finished, stop writing and put your pens down. You are still under examination conditions so please remain silent and seated at your desks. Please: • check if you have entered all the necessary details on the front of your question paper • check if you have neatly crossed through any rough work • group together any continuation sheets in question number order and attach to your question paper using string or the treasury tag provided. [They must not use paperclips or staples]. Stay seated and silent until you are told that you can leave the exam room.

ANNEXURE I- WHAT TO SAY TO CANDIDATES: PSLE

Answering on multiple choice answer sheets

Step	What to say
1	You are now under exam conditions and must follow the rules detailed on the 'Notice to Candidates' posters you can see in the room. You must not communicate with, ask for help from, or give help to any other candidate in the exam room. If you have a question at any time, you must raise your hand and wait until an invigilator comes to you. Invigilators cannot answer any questions about the content of the question paper.
2	You are not allowed to have any unauthorised items in the exam room. If you have any unauthorised items, including mobile phones or any kind of electronic device you must hand them in now. If you do not hand them in, your results may be cancelled.
3	[Distribute question papers as described in section 7.18.5 in the guidelines for conduct of exam] You are here to take: Name of exam _____ Syllabus code _____ Component code _____ You should have a question paper on your desk. Do not open the question paper until I instruct you to do so.
4	As well as the question paper, you should have: • pre-printed personalised multiple answer sheet showing your candidate number, if it is not available a blank one will be provided • a soft pencil (HB) and an eraser [state any other relevant equipment that is listed on the Additional Exam Materials list, e.g.]
5	Do not open the question paper until you have been told to do so. Check if you have the right exam paper and read through the instructions on the front of the question paper. [Allow candidates time to read Instructions]
6	• Use a soft pencil (HB) to shade the letter you think is correct for each answer • Rub out any answer you want to change • Make sure the answer you select corresponds with the correct question number • Do not use any kind of correcting fluid or tape. • Do not use highlighters on your question sheets. • Do any rough work on the question paper provided.
7	Check if your details on the pre-printed personalised answer sheet are correct. If you are using a supplementary answer sheet, enter your details on the sheet, writing your name in block capital letters.

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8	You have _____ hours and _____ minutes to complete this exam. The start time is _____ and the finish time is _____. I will let you know when there are twenty and five minutes left before the end of the exam. You may open your question papers and begin. [You must not give candidates any additional time to read through the question paper].
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