



JCE & BGCSE MODERATORS - 2020 CYCLE

MODERATORS FOR JCE NATIONAL EXAMINATIONS

Ref: EAC- JCE 01/03/2020

Applications are invited from suitably qualified teachers and education officers who wish to be appointed as external moderators and practical examiners for the subjects listed below for 2020 JCE Examinations;

- Agriculture
- Physical Education
- Art
- Music
- Design and Technology
- Home Economics
- Commerce and Office Procedure
- Commerce and Accounting

All applicants must be practising teachers, lecturers or Education Officers currently at institutions that prepare candidates for the 2020 JCE certificate. They should also indicate their preferred syllabuses provided they have teaching experience in those syllabuses.

Position Requirements

Qualifications: A minimum of a Diploma in Secondary Education relevant to the preferred syllabus or any post - senior secondary qualification in the syllabus.

Experience: At least five (5) years continuous teaching experience in the preferred syllabus. Experience as JC Examiner/ Moderator will be an added advantage.

Competencies:

- High level of accountability
- Attention to details
- Good Interpretation and communication skills
- Results oriented

MODERATORS FOR BGCSE NATIONAL EXAMINATIONS

Ref: EAC- BGCSE 01/03/2020

Applications are invited from suitably qualified teachers who wish to be appointed as external moderators for the syllabuses listed below for 2020 BGCSE examinations.

- Agriculture
- Food and Nutrition
- Art and Design
- Music
- Design and Technology
- Home Management
- Fashion and Fabrics
- Computer Studies
- Physical Education
- Development Studies

All applicants must be practising teachers/lecturers/Education Officers currently at institutions that prepare candidates for the

BGCSE certificate. They should indicate their preferred subject(s) provided they have the required teaching experience in those syllabuses. In addition, applicants for Music, Food and Nutrition, Fashion and Fabrics and Home Management should also indicate the syllabus component they wish to be engaged for.

Qualifications: A minimum of Bachelor's Degree in Education or Bachelor's Degree with a professional teaching qualification such as (PGDE) or equivalent relevant to the preferred syllabus as well as training as a Moderator/ Examiner. A Masters Degree in Education will be an added advantage.

Experience: At least three (3) years continuous teaching experience at BGCSE level relevant to the preferred syllabus or at institutions that prepare students for higher qualifications.

Competencies:

- High level of accountability
- Attention to details
- Good Interpretation and communication skills
- Results oriented

ALL APPLICATIONS *MUST BE ROUTED* THROUGH SCHOOL HEADS/HEADS OF INSTITUTIONS. APPLICATIONS WHICH DO NOT HAVE THE RECOMMENDATION OF THE SCHOOL HEADS/HEADS OF INSTITUTIONS WILL NOT BE CONSIDERED.

Applications forms must be sent by registered mail or be hand delivered to the address indicated below. Receipts issued by the post office must be kept as proof of postage. Application forms can be obtained from school heads or downloaded from BEC website for the **2020 Examination Cycle**. Kindly attach to the application form, certified copies of certificates and Omang. Completed application forms must reach Botswana Examinations Council at the close of business on the **3rd April 2020 at 16:30 pm**:

Director Human Resources
Botswana Examinations Council
Private Bag 0070
Gaborone

Physical Address
Botswana Examinations Council
Plot 54864
KT Motsete Road
Western By-Pass
Gaborone

The advertisement is also available on the BEC website www.bec.co.bw

We regret that only shortlisted candidates will be contacted. Applications with incomplete documentation or which are sent via email, facsimile or received after the closing date will not be considered.