



VACANCIES

2023 EXAMINATIONS CYCLE BGCSE AND JCE MODERATORS/PRACTICAL EXAMINERS

JUNIOR CERTIFICATE EXAMINATION (JCE) PRACTICAL EXAMINERS ONLY

(Ref: EAC- JCE BEC 7/2/7 II)

Applications are invited from suitably qualified candidates for appointment as external practical examiners for the syllabus listed below for 2023 JCE Examinations.

- Music 34/3
- Home Economics 21/2
- French 32/3

Applicants must be practicing Teachers / Lecturers/ Education Officers in the preferred syllabus.

POSITION REQUIREMENTS

Qualification

A minimum of a Diploma in Secondary Education or equivalent in the preferred syllabus.

Experience

A minimum of five (5) years continuous teaching experience in the preferred syllabus. Previous experience as a JCE Examiner/Moderator will be an added advantage.

Competencies:

- Accountability
- Attention to details
- Good Interpretation and communication skills
- Results oriented.

BOTSWANA GENERAL CERTIFICATE OF SECONDARY EDUCATION (BGCSE) MODERATORS/PRACTICAL EXAMINERS

(Ref: EAC- BGCSE BEC 7/3/5 II)

Applications are invited from suitably qualified candidates for appointment as external moderators/practical examiners for the syllabus listed below for 2023 BGCSE examinations.

- Agriculture 0599/03
- Food and Nutrition 0611/02
- Art and Design 0596/05
- Music 0617/02
- Music 0617/03
- Design and Technology 0595/02
- Home Management 0613/02
- Fashion and Fabrics 0612/02
- Computer Studies 0597/03
- Physical Education 0616/02
- Development Studies 0586/03
- Hospitality & Tourism Studies 1254/02
- Hospitality & Tourism Studies 1254/03
- Animal Production 1255/03
- Field Crop Production 1256/03
- Horticulture 1257/03

Applicants must be practicing Teachers/ Lecturers or Education Officers currently at institutions that prepare candidates for the BGCSE certificate.

POSITION REQUIREMENTS

Qualifications

A minimum of Bachelor's Degree in Education or Bachelor's Degree with a professional teaching qualification (PGDE) or equivalent relevant to the preferred syllabus as well as training as a Moderator/Examiner. A Master's Degree in Education will be an added advantage.

Experience

At least three (3) years continuous teaching experience at BGCSE level relevant to the preferred syllabus or at institutions that prepares students for higher qualifications. Experience in moderation/practical examination will be an added advantage.

Competencies:

- High level of accountability
- Attention to details
- Good Interpretation and communication skills
- Results oriented

PLEASE NOTE THAT THE APPLICATION PROCESS WILL BE DONE THROUGH THE ONLINE PLATFORMS ONLY.

INSTRUCTIONS ON HOW TO APPLY:

Moderators/Examiners who were engaged in the 2022 examinations cycle, will receive a message prompting them to apply using the steps below.

1. The applicant will be sent an SMS prompting them to apply. The message will contain a line which reads **APPLY** followed by an application number, e.g. **APPLY 12345**.

Note: The **APPLICATION NUMBER** is unique to your application and will be part of the SMS sent to you. If you do not receive an SMS by **20th June 2023** please contact BEC-HR.

2. Once you have received the message, send **APPLY** followed by your **APPLICATION NUMBER** to **16688**.

3. See further illustration below:



N.B: 12345 in this case has been used as an example, kindly use the unique **APPLICATION NUMBER** sent to you through the SMS. (There should be a space between **APPLY** and your **APPLICATION NUMBER**)

4. You will receive an acknowledgement of your application via SMS. This acknowledgement **ONLY** indicates that your application has been received or recorded. Also note that this should not be misconstrued to indicate appointment, further communication will follow once the recruitment process has been completed.

OTHER MODERATORS/PRACTICAL EXAMINERS

1. Visit our web page at <http://becweb.bec.co.bw/EXAMINERS>
2. Go to **"I want to Apply"** and follow the prompts.

For further enquiries please contact the BEC HR Team on the following contacts: **3650783/786/755/923/919/798/889**. The closing date for applications is the **14th July 2023, 23:55 pm**.

We regret that only shortlisted candidates will be contacted. Applications with incomplete documentation or which are sent via other means such as hand delivery, post, email, facsimile or received after the closing date will not be considered.

ALL APPLICATIONS MUST BE ROUTED THROUGH HEADS OF INSTITUTIONS FOR AUTHORISATION TO BE ENGAGED BY BEC. APPLICATIONS NOT SO ROUTED WILL BE INCOMPLETE AND SHALL NOT BE CONSIDERED.