



BOTSWANA  
EXAMINATIONS  
COUNCIL

**2025**

# **JUNIOR CERTIFICATE EXAMINATIONS**

## **T I M E T A B L E**

AUGUST/NOVEMBER 2025

**01 JANUARY 2025**



## General Instructions and Guidelines

### 1. About this Timetable

This timetable contains

- instructions and guidelines about the examinations;
- a full list, in date order, of all the written examinations;
- scheduled dates for practical examinations;
- scheduled dates for moderation;
- submission dates for coursework deliverables;
- dates for submission of coursework marks in Malepa;
- the key to the timetable.

The timetable must be followed throughout. If there is any discrepancy between this timetable and any other documents such as Statements of Entry or labels on question paper packets, the Head of Centre should immediately contact the Director, Assessment Administration at BEC.

### 2. About the Sessions

Examinations scheduled for the morning session should start at **08:00** and examinations for the afternoon should start at **14:00**. In cases where there are two papers timetabled in the morning session, the second paper will start at **11:00**.

### 3. Time Allowance for Question Papers

Any time required for candidates to read through question papers, to study maps, etc., is already included in the duration of the examination as shown on the timetable and on the front cover of the question paper. No additional time should be allowed except for some Special Needs papers of which specific instructions will be enclosed.

### 4. Home Economics Paper 21/2

The **Planning Session** for this practical examination will take place on **11 August, 2025 at 08:00**.

The **Practical Examination** will take place from **15 to 26 September 2025**. The examination will be conducted on the dates allocated to each Centre as reflected on the schedule that will be sent to the Centres.

### 5. Music Paper 34/1: Listening

This is a listening examination that requires a CD which is provided by BEC. The CD is provided together with a set of Instructions for Invigilators.

- The instructions should be read by the Chief Invigilator and the Music teacher **1 day before the examination**.

### 6. Music Paper 34/3: Practical Examination

This Practical Examination will take place from **15 to 26 September 2025**.

- The examination will be conducted on the dates allocated to each Centre as reflected on the schedule that will be sent to the Centres.

### 7. Art Paper 33/2: Practical Examination

This is a controlled Practical Examination that runs for 3 hours.

- The question papers must be distributed for preparatory purposes to candidates on **11 August 2025 at 11:00**.
- After the examination, the candidates' work must be packaged in the special boxes provided and stored securely until such time that they are despatched to BEC with other examination scripts.

### 8. French Paper 32/1: Listening & Reading Comprehension

This is a listening and reading examination that requires a CD provided by BEC.

- The CD is provided together with a set of Instructions to Invigilators and candidates.
- Instructions to Invigilators and candidates should be opened as soon as they are received and those for candidates distributed to all candidates taking the French examination.

### 9. French Paper 32/3 Practical Examination

The Practical Examination will take place from **15 to 26 September 2025**.

- The examination will be conducted on the dates allocated to each Centre as reflected on the schedule that will be sent to the Centres.

### 10. For Private Candidates Only

The following components are for **private candidates only** and should not be availed to school candidates unless by prior arrangement with BEC.

1. Agriculture Paper 4 (16/4);
2. Commerce and Office Procedures Paper 4 (25/4)
3. Commerce and Accounting Paper 4 (26/4);
4. General Science Papers 1 and 2 (43/1 & 43/2)

**Syllabuses with a practical examination component ARE NOT available for Private Candidates.** These are Home Economics, Music, Art, and French.

### 11. Submission of Coursework and Coursework Marks

Centres that have registered candidates for syllabuses with a coursework component should **submit their marks through Malepa on the stipulated dates** as indicated on page 6 of this Timetable. In addition, Syllabus specific guidelines on moderation of coursework and deliverables will be provided by the BEC. Centres are also required to keep a back up copy of the coursework marks.

### 12. Examination Malpractice

**Centres should be aware that examination malpractice is classified as a criminal offence, and that there are sanctions and penalties which may lead to loss of marks, disqualification, or barring from examinations of candidates or the Centre.**

- The Head of Centre should ensure that teachers, invigilators and candidates are made aware of their responsibility in guarding against malpractice, as well as the consequences.
- All work submitted must be the candidate's authentic work.
- The Centre should ensure that there is no collusion, copying, impersonation or any other suspicious acts during examinations.

**The Invigilator's Manual and the timetable should be in each examination room at all times for the duration of the examinations.**

### 13. General Notes

- The Chief Invigilator must ensure that the correct question paper packet is opened on the scheduled time in the timetable.
- **At the beginning** of each examination session, sealed packets of the question papers should be opened by the Invigilator in the presence of candidates.
- **Before opening each envelope**, the Invigilator should confirm with candidates that the paper is the timetabled one.
- **At the end** of each examination, scripts and answer sheets should be sealed in the presence of the candidates.
- The **attendance register and seating plan** for each of the scheduled examinations should be completed for each examination session. **Candidates should individually append their signatures against their names on the attendance register before being dismissed from the examination room.**
- The Chief Invigilator must also indicate absent candidates and sign at the bottom of each page of the attendance register to confirm the information provided.
- Projects, scripts and answer sheets will be collected from Centres. Communication will be made to Centres regarding arrangements for the collection of scripts.
- **Centres should follow the Guidelines for Conduct of examinations at all times.**

# 11 August — 17 October 2025

Morning session starts at 08:00

Afternoon session starts at 14:00

Monday 11 Aug	Syllabus		Time
	21/2	Home Economics Paper 2 Planning Session	08:00 - 09:30

Syllabus		Time
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Monday 22 Sept	Syllabus		Time
	33/2	Art Paper 2	08:00 - 11:00

Syllabus		Time
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Tuesday 14 Oct	Syllabus		Time
	12/4	English Paper 4	08:00- 08:55
	32/1	French Paper 1	11:00- 12:30

Syllabus		Time
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Wednesday 15 Oct	Syllabus		Time
	15/2	Social Studies Paper 2	08:00 - 10:15

Syllabus		Time
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Thursday 16 Oct	Syllabus		Time
	11/2	Setswana Paper 2	08:00 - 10:00

Syllabus		Time
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Friday 17 Oct	Syllabus		Time
	13/2	Mathematics Paper 2	08:00 - 10:00

Syllabus		Time
25/1	Commerce and Office Procedures Paper 1	14:00 - 15:00
26/1	Commerce and Accounting Paper 1	14:00– 15:00

Morning session starts at 08:00

Afternoon session starts at 14:00

# 20 October — 24 October 2025

Morning session starts at 08:00

Afternoon session starts at 14:00

Monday 20 Oct	Syllabus		Time
	32/2	French Paper 2	08:00 - 09:30
	18/1	Moral Education Paper 1	11:00 - 12:00

Syllabus		Time
11/3	Setswana Paper 3	14:00 - 15:15

Tuesday 21 Oct	Syllabus		Time
	14/2	Science Paper 2	08:00 - 10:00
	43/2	General Science Paper 2	08:00 - 10:00

Syllabus		Time
25/4	Commerce and Office Procedures Paper 4	14:00 - 15:00
26/4	Commerce and Accounting Paper 4	14:00 – 15:00

Wednesday 22 Oct	Syllabus		Time
	17/2	Design and Technology Paper 2	08:00 – 10:00

Syllabus		Time
16/4	Agriculture Paper 4	14:00 - 15:00

Thursday 23 Oct	Syllabus		Time
	21/1	Home Economics Paper 1	08:00 - 09:30
	31/1	Religious Education Paper 1	11:00 – 12:00

Syllabus		Time
12/2	English Paper 2	14:00 - 15:30

Friday 24 Oct	Syllabus		Time
	18/2	Moral Education Paper 2	08:00 - 10:00

Syllabus		Time
34/2	Music Paper 2	14:00 - 15:30

Morning session starts at 08:00

Afternoon session starts at 14:00

27 October - 31 October 2025

Morning session starts at 08:00

Afternoon session starts at 14:00

Monday 27 Oct	Syllabus		Time
	12/3	English Paper 3	08:00 - 10:00

Syllabus		Time
16/2	Agriculture Paper 2	14:00 - 15:15

Tuesday 28 Oct	Syllabus		Time
	25/2	Commerce and Office Procedures Paper 2	08:00 - 10:00
	26/2	Commerce and Accounting Paper 2	08:00 - 10:00

Syllabus		Time
15/1	Social Studies Paper 1	14:00 - 15:00

Wednesday 29 Oct	Syllabus		Time
	13/1	Mathematics Paper 1	08:00 - 09:30

Syllabus		Time
11/1	Setswana Paper 1	14:00 - 15:30

Thursday 30 Oct	Syllabus		Time
	33/1	Art Paper 1	08:00 - 09:00
	17/1	Design and Technology Paper 1	11:00 - 12:00

Syllabus		Time
12/1	English Paper 1	14:00 - 15:15

Friday 31 Oct	Syllabus		Time
	31/2	Religious Education Paper 2	08:00 - 10:00

Syllabus		Time
14/1	Science Paper 1	14:00 - 15:00
43/1	General Science Paper 1	14:00 - 15:00

Morning session starts at 08:00

Afternoon session starts at 14:00

# JCE 2025 Practical Examinations & Coursework Moderation Schedule

## COURSEWORK SUBMISSION AND MARKS CAPTURE IN MALEPA BY CENTRES

Syllabus	Submission of Projects and Marksheetworks to the Chief Invigilator	Deadline for Submission of Marks in Malepa by Centres	Deliverables
16/3 Agriculture	<b>At most 3 working days before Centre scheduled moderation</b>	<b>At most 3 working days before Centre scheduled moderation</b>	Coursework Submission Registers, Individual and Summary Marksheetworks.
33/3 Art	14 July 2025	18 July 2025	Coursework Submission Registers, Projects, Individual and Summary Marksheetworks.
21/3 Home Economics	01 August 2025	08 August 2025	Coursework Submission Registers, Projects, Individual and Summary Marksheetworks
34/4 Music	01 August 2025	08 August 2025	Coursework Submission Registers, Projects, Individual and Summary Marksheetworks.
35/2 Physical Education	06 October 2025	10 October 2025	Coursework Submission Registers, Projects, Individual and Summary Marksheetworks
17/3 Design and Technology	06 October 2025	10 October 2025	Coursework Submission Registers, Individual and Summary Marksheetworks.
25/3 Commerce & Office Procedures	06 October 2025	10 October 2025	Coursework Submission Registers, Projects, Individual and Summary Marksheetworks.
26/3 Commerce & Accounting	06 October 2025	10 October 2025	Coursework Submission Registers, Projects, Individual and Summary Marksheetworks.

## MODERATION OF COURSEWORK

Syllabus	Moderator/Examiner Standardisation Dates		Moderation/Examination Date		Post Moderation/ Examination Evaluation
	Team Leaders	Moderation Team	Start Date	End Date	
16/3 Agriculture	12 - 13 May 2025	14 - 16 May 2025	19 May 2025	30 May 2025	01 - 03 June 2025
33/3 Art	28 - 29 July 2025	30 July - 01 August 2025	04 August 2025	15 August 2025	17 - 19 August 2025
35/2 Physical Education	03 - 04 November 2025	05 - 07 November 2025	08 November 2025	18 November 2025	19 - 21 November 2025
17/3 Design and Technology	20 - 22 October 2025	23 - 25 October 2025	27 October 2025	07 November 2025	09 - 11 November 2025

## PRACTICAL EXAMINATIONS

Syllabus	Examiner Standardisation Date		Examination Date		Post Examination Evaluation
	Team Leaders	Examining Team	Start Date	End Date	
21/2 Home Economics	06 - 08 September 2025	09 - 12 September 2025	15 September 2025	26 September 2025	02 - 04 October 2025
32/3 French	07 - 08 September 2025	09 -12 September 2025	15 September 2025	26 September 2025	02 - 04 October 2025
34/3 Music	08 - 09 September 2025	10 - 12 September 2025	15 September 2025	26 September 2025	02 - 04 October 2025

# Key to the Timetable

Syllabus	Code	Date	Session	Duration
Setswana	11/1	29 Oct	Afternoon	1 hr 30 min
	11/2	16 Oct	Morning	2 hrs
	11/3	20 Oct	Afternoon	1 hr 15 min
English	12/1	30 Oct	Afternoon	1 hr 15 min
	12/2	23 Oct	Afternoon	1 hr 30 min
	12/3	27 Oct	Morning	2 hrs
	12/4	14 Oct	Morning	55 min
Mathematics	13/1	29 Oct	Morning	1 hr 30 min
	13/2	17 Oct	Morning	2 hrs
Science	14/1	31 Oct	Afternoon	1 hr
	14/2	21 Oct	Morning	2 hrs
Social Studies	15/1	28 Oct	Afternoon	1 hr
	15/2	15 Oct	Morning	2 hrs 15 min
Agriculture	16/1	16 Oct	Afternoon	1 hr
	16/2	27 Oct	Afternoon	1 hr 15 min
	16/3	3 days before Moderation		Marks Submission
	16/3	19 May	30 May	Moderation at Centres
	16/4	22 Oct	Afternoon	1 hr
Design and Technology	17/1	30 Oct	Morning	1 hr
	17/2	22 Oct	Morning	2 hrs
	17/3	10 Oct	Afternoon	Marks Submission
	17/3	27 Oct - 07 Nov		Moderation at Centres
Moral Education	18/1	20 Oct	Morning	1 hr
	18/2	24 Oct	Morning	2 hrs
Home Economics	21/1	23 Oct	Morning	1 hr 30 min
	21/2	11 Aug	Morning	1 hr 30 min (Planning)
	21/2	15 Sept - 26 Sept		2 hrs (Practical)
	21/3	08 Aug	Afternoon	Marks Submission
Commerce & Office Procedures	25/1	17 Oct	Afternoon	1 hr
	25/2	28 Oct	Morning	2 hrs
	25/3	10 Oct	Afternoon	Marks Submission
	25/4	21 Oct	Afternoon	1 hr
Commerce & Accounting	26/1	17 Oct	Afternoon	1 hr
	26/2	28 Oct	Morning	2 hrs
	26/3	10 Oct	Afternoon	Marks Submission
	26/4	21 Oct	Afternoon	1 hr
Religious Education	31/1	23 Oct	Morning	1 hr
	31/2	31 Oct	Morning	2 hrs
French	32/1	14 Oct	Morning	1 hr 30 min
	32/2	20 Oct	Morning	1 hr 30 min
	32/3	15 Sept - 26 Sept		Practical

Syllabus	Code	Date	Session	Duration
Art	33/1	30 Oct	Morning	1 hr
	33/2	22 Sept	Morning	3 hrs
	33/3	18 July	Afternoon	Marks Submission
	33/3	04 Aug	15 Aug	Moderation at Centres
Music	34/1	14 Oct	Afternoon	1 hr
	34/2	24 Oct	Afternoon	1 hr 30 min
	34/3	15 Sept - 26 Sept		10 mins (Practical)
	34/4	08 Aug	Afternoon	Marks Submission
Physical Education	35/1	15 Oct	Afternoon	1 hr 30 min
	35/2	10 Oct	Afternoon	Marks Submission
	35/2	08 Nov	18 Nov	Central Moderation
General Science	43/1	31 Oct	Afternoon	1 hr
	43/2	21 Oct	Morning	2 hrs