



# INVITATION TO TENDER



BOTSWANA  
EXAMINATIONS  
COUNCIL

**Botswana Examinations Council invites interested companies to submit proposals for the following tender.**

- I. Tender Reference No. Tender Reference No : BEC 001/26-27 Provision Of Cleaning Services For Botswana Examinations Council (BEC) or A Period Of Three (3) Years

Tenderers who are domiciled in Botswana must, in order to be considered for the award of the contract, be registered with the Public Procurement Regulatory Authority in the following categories:

PPRA CODES	PROCUREMENT METHOD	ISSUE DATE	CLOSING DATE
Code 132: Cleaning Services, Sub-Code 01: Building Cleaning Services (including windows, carpets and others as well as Code 103: Collection and Disposal of Hazardous Material, Sub-code 03: Clinical waste collection, disposal and related services	Open Domestic Bidding	Monday, 27 <sup>th</sup> April 2026	22 <sup>nd</sup> May 2026 at 10:00 AM Local Time  <b>Late tender offers will not be accepted</b>

A non-refundable deposit of **P250.00** or **P125.00** for youth companies, payable by electronic transfer to Botswana Examinations Council to the following banking details:

**Account Name:** Botswana Examinations Council  
**Bank Name:** First National Bank  
**Account Name:** 6222 132 9940  
**Branch Name:** Corporate  
**Branch code:** 282267  
**Swift code:** FIRNBWGX  
**REFERENCE:** 44444

The tender document will be sent to the bidder upon receipt of proof of payment and after verification that funds have been received in the BEC account.

Proof of Payment must be sent to [procurement@bec.co.bw](mailto:procurement@bec.co.bw) & [glebengo@bec.co.bw](mailto:glebengo@bec.co.bw) and must be included in the Bid Responses. A printable receipt will be issued to the bidder after confirmation of payment.

**Compulsory Site Visit: 06 May 2026 @ 10am at Botswana Examinations Council**

The tenders will be opened in the presence of bidders wishing to attend immediately after closing in BEC premises.

***Bids received after the closing date and time will not be accepted. Telephonic, Telegraphic, Telex, Email or Facsimile bids will not be accepted. Should you require any clarification or additional details, please do not hesitate to get in touch.***